



MEETING MINUTES
MORRISVILLE BOROUGH COUNCIL
SPECIAL MEETING

TUESDAY, DECEMBER 5, 2023
7:00 P.M.
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The Morrisville Borough Council met on Tuesday, December 5, 2023 at 7:00 p.m. in Council Chambers at the Morrisville Municipal Building, 35 Union Street, Morrisville, PA for a Special Council Meeting.

1. Attendance

The following Council members and Borough officials were in attendance:

- Borough Council: Bob Paul, President
 Helen Hlahol, Vice President
 Andrew Lubin
 Kathryn Price Engelhard
 Scott Robinson
 Nancy Sherlock
- Borough Officials: Judith Danko, Borough Manager
 Gary Wallace, Mayor
- Not in Attendance: Jason Manness
 Carletha Murray, Council Member

2. Budget Discussion

- Chairman Andrew Lubin asked Manager Danko to provide an overview of the Proposed Preliminary 2024 Budget.
- Manger Danko provided everyone with the Draft 2024 Preliminary Budget along with a Preliminary Budget 2024 synopsis. She read through the synopsis “attached” and council discussed the synopsis.

3. Adjournment

Meeting adjourned.

12.05.2023

Preliminary Budget 2024 Synopsis

This is a balanced budget with a decrease in Real-estate Tax of 5 mils, and a capital reserves fund due to new EIT revenue

Assesses Mil value increased from \$59,209 in 2023 to 59,262 in 2024—difference of \$75

Real-estate Taxes

- Decrease in real-estate tax of 5 mils, (now 30 mils) no longer need to go to court now at allowable millage, due to EIT revenues
- A decrease of approximately \$291, 523 in real-estate tax revenue, this revenue will be replaced with the EIT revenues

EIT (Earned Income Tax)

- New line-item estimated income for 2024 \$1.4 million
- Trending continues to be unknown due to newly enacted, requested stats from Keystone Collections
- Allocated monies to: \$291,523 loss of real-estate tax revenue, \$325,000 loss of MMA Voucher, \$100,000 police truck weight scale, \$20K police capital purchase, 30K police technology, \$10K park activities, \$16,500 park maint. Equip. mowers, yearly increases in property/liability/medical insurances, yearly wage increase, \$750,000 Contingency fund to pay bills from 11/23 thru 5/2024

Capital Reserves-Contingency Fund/Sinking Fund

- Deficit balance: revenues of \$59K do not cover the \$80K in interest and principal expenses
- \$20.8K in back taxes to compensate for this deficit along w/ EIT monies

MMA

- Contribution rate is \$450K again for 2024
- Future contributions unknown, must be reviewed for 2025
- A potential loss in 2025 will decrease the capital reserves to an unacceptable number

General Fund Expense/Savings

- Savings police medical insurance reimbursement from approx. \$15,000 to \$4, 474 yr.
- Savings manager medical insurance \$6,221 yr-savings \$5,000 manager reimbursements
- Possible savings manager applied for \$ 191,876 grant funding = 1 new PW F550 dump truck w/plow, 1 new F250 truck w/plow
- Possible expense \$100,000 police truck weight scale

In/Out Funds (balance to zero)

- Fire, EMS, and Pension

12.05.2023

- The revenues are the same as the expenditures

Library Fund

- Newly hired replacement staff and existing staff now coordinated in operating the library with their mandated open hours of 45 hours per week while staying within the budget allocations
- A mandatory \$4,830.37 added to the budget for 2024 PC replacements per Bucks County Free Library
- Library programs line item increased by \$1,000, last year donations of over \$2,000 were acquired and will continue to be acquired

Recreation Fund

- Allocated \$75,000 towards matching grants

Public Works/Streets

- No longer paying payroll from liquid fuels; dollars shifted to general fund (street) budget
- Liquid Fuels will be used to fund the paying of roads approximately \$250,000 per year, equipment, material, etc.

Sanitation Fund

- Residential \$425 (\$8 increase) Commercial \$823 (\$15 increase) in 2024 fee schedule

Pensions-Uniform and Non-Uniform pensions fully funded

Wage Sheet

- Police Arbitration resulted in Police raises 1/1/24=2% 7/1 24=2% This raise will be compounded from 12/31/23, not 6/30/2024
- Non-Uniform employees per contract raises at 3%

ARPA Funds:

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| • \$ 21,923 Gasboy fuel system | <u>Projects in progress:</u> |
| • \$ 19,034 Sewer borough building | Security window access borough office building, revised desk systems |
| • \$ 6,379 Plumbing borough building | Office computers, hardware, software, website, emails, |
| • \$ 10,200 Plumbing police department | Servers/Cloud Based |
| • \$ 10,300 HVAC Ambulance building | Fob security systems, camera systems, new and updated |
| • \$232,250 Roof Borough building | HVAC PW building |
| • <u>\$104,000 Electric Borough building</u> | |
| \$404,086 Total | |

The 2024 budget is fully funded with a capital reserves (contingency fund) of \$ 750,000

Prepared by Borough Manager Judith Danko, December 6, 2023